



## Welcome to the Parish of St. Edward the Confessor in the Diocese of Northampton

*St. Edward, Kettering  
Holy Trinity, Desborough*

*St. Bernadette, Rothwell  
St. Nicholas Owen, Burton Latimer*

### MEETING MINUTES

#### Soup Kitchen Steering Group Meeting no 6

Meeting Details		Next Meeting	
Date:	26 June 2018	Date:	TBC
Time:	19.30 – 21.00	Time:	TBC
Held At:	Park View	Where:	TBC
Present		Copies to	
1	Cath Roberts	Canon John	
2	Frank Rodgers	Parish web site	
3	Hilary Rodgers		
4	Karen Cannon		
5	Chris Taylor		
Subject / Assignment(s)		Who	When
<b>1</b>	<b>Teams</b>		
1.1	Team A: Going well, no changes	Statement	
1.2	Team B: Going well, no changes	Statement	
1.3	Team C: Going well, no changes	Statement	
1.4	Team D: Maureen has left due to health reasons. David is a possible replacement. He will be contacted to ensure he is still available.	C Roberts	07.07.18
1.5	Team E: Cathy and Bridget have joined	Statement	
1.6	Team F: Tom has joined	Statement	
1.7	Team G: Possibly 10 or 11 in the team, dependant on availability. There may be staffing issues on 3 <sup>rd</sup> July due to a church trip. Tom will be contacted to confirm.	H Rodgers	30.06.18
1.8	There is a potential for more hygiene training. Discussion with Northampton Community Foundation to take place to understand if further funding for training is available.	H Rodgers	31.07.18
<b>2</b>	<b>Parking</b>		
2.1	Canon has received a telephone call from the council saying that a member of the church has told a resident of The Grove they can park in the Grove because of helping in the soup kitchen. This is not the case. A resident's permit is needed for parking in The Grove. An email will be circulated to team leaders asking them to remind their teams not to park in The Grove.	H Rodgers	07.07.18
<b>3</b>	<b>Funding</b>		
3.1	Canon John has donated £110 of M&S vouchers to the soup kitchen. To make this more valuable to the soup kitchen, a proposal was made and passed to buy the vouchers and transfer £110 into the soup kitchen account.	F Rodgers	27.06.18
3.2	The soup kitchen account has £484.69 in the bank and £7.45 in cash.	Statement	



## Welcome to the Parish of St. Edward the Confessor in the Diocese of Northampton

*St. Edward, Kettering  
Holy Trinity, Desborough*

*St. Bernadette, Rothwell  
St. Nicholas Owen, Burton Latimer*

3.3	A full refund will be obtained from equipment supplier, Nesbits, for a non-effective toaster, originally bought in November 2017.	Statement	
3.4	There is a Bookers card available for use by the soup kitchen	Statement	
<b>4</b>	<b>Equipment</b>		
4.1	A larger non-stick frying pan and non-stick spatula is required.	F Rodgers	15.07.18
4.2	A more robust microwave is needed to replace the cheap domestic one in place now. One will be bought first, and a second later if needed.	F Rodgers	15.07.18
4.3	More bowls and spoons are being used than originally anticipated. More will be bought.	F Rodgers	15.07.18
<b>5</b>	<b>Menu</b>		
5.1	A team leaders meeting will be called for mid/end of August: one agenda point will be a discussion on expansion of the menu to items such as <ul style="list-style-type: none"> <li>- Chilli</li> <li>- Pasta bakes</li> <li>- Puddings, eg crumbles</li> </ul>	H Rodgers	31.07.18
5.2	The food bank will supply the soup kitchen with free beans and dried pasta. They will be contacted to see if they can also supply other toiletry items.	F Rodgers	30.06.18
5.3	Christmas meal 2018. A meeting will be called in July with all Kettering active members to discuss arrangements for this year's Christmas meal. Christmas Day falls on a Tuesday in 2018 and Canon John has given his approval to use St Edwards church hall again as the venue..	F Rodgers	30.06.18