



## Welcome to the Parish of St. Edward the Confessor in the Diocese of Northampton

*St. Edward, Kettering  
Holy Trinity, Desborough*

*St. Bernadette, Rothwell  
St. Nicholas Owen, Burton Latimer*

### MEETING MINUTES

#### Soup Kitchen Steering Group Meeting no 1

Meeting Details		Next Meeting	
Date:	16 March 2017	Date:	TBC
Time:	20.00 – 21.30	Time:	TBC
Held At:	Park View	Where:	TBC
Present		Copies to	
1	Eileen Quilter Williams	Canon John	
2	Cath Roberts		
3	Frank Rodgers		
4	Hilary Rodgers		
5	Chris Taylor		
Subject / Assignment(s)		Who	When
1	Discussions on how, who and when, particularly on the make-up of the teams.	Statement	
2	Final make-up of the teams will be decided after a full list of volunteers following the announcement by Canon John from the pulpit.	H Rodgers	07.04.17
3	It was suggested that at least one male is in each team every week.	Statement	
4	Canon John to be contacted to establish which Sundays he will make the pulpit announcements. Proposal is for him to announce on Sunday 26 March and Sunday 2 April in time for the larger group meeting due on 4 April 2017	H Rodgers	20.03.17
5	Knights of St Columba offered to support by collecting volunteer names after masses on 26 March and 2 April. This will be confirmed with Danny Cannon.	F Rodgers	20.03.17
6	An A5 leaflet will be designed to invite people to the group meeting due on 4 April.	F Rodgers	20.03.17
7	Danny Cannon to be approached regarding printing of leaflets.	F Rodgers	20.03.17
8	Food Hygiene training can be conducted on line. saferfoodhandler.co.uk offers individuals for £14.40 each and on a sliding scale to £12.60 each if 25 courses are booked at the same time.	Statement	
9	Funding for setting up the project may be available from a group of nuns. More details to be obtained.	C Roberts	04.04.17
10	Funding for setting up the project may be available from Northamptonshire Community Foundation. More details to be obtained.	H Rodgers	04.04.17
11	Kettering Borough Council will be approached to understand the legal requirements for serving free food to the public	H Rodgers	04.04.17